

Personal Protective Equipment

PERSONAL PROTECTIVE EQUIPMENT

INTRODUCTION

Gordon H. Baver, Inc. is concerned with employee safety. To ensure a safe working environment, a survey of departments and tasks was conducted to determine the need for Personal Protective Equipment (PPE).

Personal protective equipment (PPE) should not be used as a substitute for engineering, work practices, or administrative controls. It should be used in conjunction with these controls to provide for employee safety and health in the workplace. Personal protective equipment includes all clothing and other work accessories designed to create a barrier against workplace hazards. The basic element of our PPE program is an in-depth evaluation of the equipment and the hazards of a particular job to set standard operating procedures for personnel, and then train employees on the protective limitations of PPE and its proper use and maintenance. Employees must be aware that the equipment does not eliminate the hazard. All PPE must be properly fitted and maintained in a clean and serviceable condition.

PPE REQUIREMENTS

The following is a general list of PPE:

Safety Goggles

Safety Glasses

Work Gloves

Hard Hat

Safety Vest

Harnesses / Fall Protection

Ear Protection

Respirators

Shirts (sleeves over the shoulders)

NOT PROVIDED BUT REQUIRED:

Work Boots (Steel or Composite)

Long Pants

EMPLOYEE-OWNED PERSONAL PROTECTIVE EQUIPMENT

Employees are allowed to use their own personal protective equipment if they meet or exceed the current OSHA and NSHA standards. Gordon H. Baver, Inc. will provide all necessary PPE at no cost to the employee.

TRAINING

Before doing work requiring use of personal protective equipment, employees must be trained to know when personal protective equipment is necessary; what type is necessary; how it is to be worn; and what its limitations are, as well as know its proper care, maintenance, useful life and disposal.

Each employee using PPE will be certified in writing that training has been carried out and that the employee understands it. Each certification will contain the name of the employee trained, the date(s) of training and identify the subject certified.

EYE AND FACE PROTECTION

Eye and face protection equipment is required where there is a reasonable probability of preventing injury when such equipment is used. We will provide a type of protector suitable for the work that you are doing. All PPE must be worn while engaging in that task. This also applies to any visitors that may be exposed.

We will provide your PPE in any position that there is potential for injury to the eyes or face from flying particles, molten metal, liquid chemicals, acids or caustic liquids, chemical gases or vapors, potentially injurious light radiation or a combination of these. All PPE of this type will meet the following requirements:

1. Provide adequate protection against the particular hazard.
2. Be reasonably comfortable when worn under designated conditions.
3. Fit snugly without interfering with the movements or vision of the wearer.
4. Be durable.
5. Be capable of being disinfected.
6. Be easily cleanable and kept clean and in good repair.

Each protector will be distinctly marked to facilitate identification only of the manufacturer. It is essential that the lenses of eye protectors be kept clean. Continuous vision through dirty lenses can cause eye strain. Daily inspection and cleaning of the eye protection with soap and hot water or with a cleaning solution and tissue is recommended.

Pitted lenses can also be a source of reduced vision. They should be replaced. All eye protection needs to be cleaned and disinfected regularly. If you need assistance with this procedure, please see your supervisor.

See Hearing and Sight Conservation program below.

HEAD PROTECTION

Elimination or control of a hazard leading to an accident is always our first consideration. Where conditions exist that the hazards cannot be controlled, it will be required of our employees to wear head protection. These areas will have signage posted stating "HARD HAT AREA."

All head protection will be ANSI approved and will either be class A, B or C, whichever is appropriate for the hazard it is to protect against. Each hard hat wearer should get appropriate direction on how to adjust and replace portion of the hat.

When the headband is adjusted to the right size, it provides sufficient clearance between the shell and headband. The removable or replaceable sweatband should cover at least the forehead portion of the headband. Any portion that comes into contact with the wearer's head must not be irritating to normal skin. The manufacturer of the hard hat should be consulted with regard to paint or cleaning materials for their helmets.

All components, shells, suspensions, headbands, sweatband and any accessories should be inspected daily for signs of dents, cracks, penetration or any other damage that might reduce the degree of safety originally provided. If damage is suspected, helmets should be replaced immediately. Each helmet will be marked, inside the shell, with the type. Helmets should be replaced as indicated by the manufacturer.

At no time, is your hard hat to be stored or carried on the rear-window shelf of an automobile, since sunlight and extreme heat may adversely affect the degree of protection.

FOOT PROTECTION

Certain areas will require the use of safety shoes. These shoes must be sturdy and have an impact-resistant toe. Anti-penetration soles are recommended. If safety shoes are required, they must be worn at all times in the work place.

HAND PROTECTION

If your position exposes you to hazards such as skin absorption of harmful substances, severe cuts or lacerations, severe abrasions, punctures, chemical burns, thermal burns or harmful temperature extremes, you will be required to wear hand protection. The company, along with your help will determine what type of protection you require. Before any glove is purchased documentation will be reviewed to determine if that specific glove will protect you from the hazards anticipated. Gloves will be selected to fit the job and the individual, but all employees should know the limitations of the gloves worn.

HEARING PROTECTION

Depending on the type of noise encountered, you may be required to wear hearing protection. If the type of protection that is chosen is to be performed or molded, this will be done by a professional. Each employee will be instructed as to how to wear their hearing protection and its limitations.

See Hearing and Sight Conservation program below.